

**SAYREVILLE LIBRARY BORROWING SCHEDULE
AND OVERDUE FINES**

OTHER FEES

Material Type	Lending Period	Renewals <small>*see Renewal Policy</small>	Overdue Fine Amount Per Day	Borrowing Limits
Adult & YA Books	3 weeks	1 renewal	.25 cents	25 (3 per subject 5-digit Dewey Number)
Children's Books	3 weeks	1 renewal	.20 cents	
Magazines				3 per title
Adult & YA Children's	3 weeks 3 weeks	1 renewal 1 renewal	.25 cents .20 cents	
Audiobooks & Playaways				5
Adult & YA Children's	3 weeks 3 weeks	1 renewal 1 renewal	.25 cents .20 cents	
New Books				5
Adult & YA Children's	2 weeks 3 weeks	1 renewal 1 renewal	.25 cents .20 cents	
Battle of the Books	1 week	No renewals	.20 cents	1
Summer Reading Books	2 weeks		.25 cents	2
Music CDs	1 week	1 renewal	.20 cents	5
DVDs (titles marked 5 days)	5 days	No renewals	\$2.00	3 <small>*see Fee Schedule below</small>
DVDs (titles marked 14 days)	2 weeks	No renewals	\$2.00	1
Interlibrary Loans (via JerseyCat)	3 weeks	No renewals	\$1.00	5
Reference Material & New Magazines (latest issue)	Non- circulat- ing	N/A	N/A	N/A

***Renewal Policy**

Patrons may renew material by visiting the library or by speaking with a staff member during open hours. Patrons may renew their own material by using the My Account feature of the online Catalog. In order to successfully renew material, a patron must have a fine total below \$5.00. Renewals will be denied on material that has a hold queue.

Payment of Fines, Fees, and Other Charges

When a patron's balance is \$5.00 or more, the patron's card will be blocked. Patrons cannot check out any material if there is an overdue item on their account that is creating an estimated fine of \$5.00 or more. These cards will likewise be blocked.

Fee	Amount
Library Card Replacement	\$3.00
Non-resident Card (entitles the bearer to full Sayreville resident privileges for 1 year)	\$75.00
DVDs rented by Sayreville patrons exceeding the free allotment of three 5-day DVDs, one 14-day DVD	\$2.00 per extra item
DVDs rented by out-of-town borrowers	\$2.00 per rental
Lost Interlibrary Loan Insert Card w/ Barcode	\$5.00
Lost Barcode or Media Case	\$3.00
Lost DVD Sleeve or DVD Insert	\$5.00
Lost or Damaged Library Material (Sayreville item)	Cost of material as listed on item record + \$5.00 processing fee (No replacements accepted)
Lost or Damaged Library Material owned by another library	Lending library determines price
Photocopies	15 cents B&W page 35 cents color page
Computer Printing	15 cents B&W page 35 cents color page

Book Drops

Books, DVDs, CDs, and audiobooks may be returned in the book drops. Magazines should be returned to the circulation desk.

During Open Hours: The drive-up book drop is open 24/7. During business hours it should be utilized only by patrons not planning to visit the library or borrow materials the same day. Patrons returning material and charging out new material within the same day must return their material inside to library staff. The two additional outdoor book drops are locked during business hours and can be used only during closed hours.

During Closed Hours: The drive-up book drop and two additional outdoor book drops may all be used. Material returned in book drops by 9:00 am Mon-Sat and 1:00 pm on Sunday will be considered to have been returned before closing on the previous day.